

SUMMER CAMP PARENT MANUAL

Camps & Activities :

- > Math & Science Camp
- > Language Camp
- > Math, Science & Language Camp (Combo)
- > Outdoor Play

Visit us online:



tutorscholar.ca/summer-camps



Tutor Scholar

Providing the best one-on-one tutoring!



Greetings Parents and Guardians

We kindly request that you read this Parent Manual and keep it within reach for the summer as a source of information. In order to ensure an optimum summer experience for your child, this Parent Manual serves as your companion in collaborating with us.

To experience strong academic growth and success, and to make new friends, we think that summer camp gives your kids the perfect opportunity. Our stimulating and creative activities are made to be enjoyable, safe, and kid-friendly. We embrace Tutor Scholar's 5 Core Strategies of Student Success into all program designs to guarantee the highest caliber of instruction.

At our camp, it is our goal that every child has a great time! Feedback and ideas from parents are appreciated, as we view parents as collaborators in this summertime endeavour. Before registering, please take into account if your child delights in being part of a group.



Whenever feasible, we make an effort to take individual preferences into account when working in a group. The whole point of camp is group participation, which is an essential component of leisure! Every child should have a fun and secure camp experience, which is our goal. Employees receive multiple trainings on how to help and encourage participants to interact with the group and treat their fellow campers with compassion.

To ensure the academic success of children, our staff members have been hand-picked for their expertise and abilities. Become familiar with the program organizers at our Thompson Square Shopping Plaza location by way of introduction. They will be pleased to address any inquiries.

In case you have any questions, don't hesitate to get in touch with me.

Sincerely,

Christopher Atkinson
Summer Camp Leader
647-888-0877

Table of Contents

Greetings Parents and Guardians	2
Table of Contents	3
Excellence is what we are!	4
Tutor Scholar's 5 Core Strategies for Student Success	4
Camp Crew	5
Administrative Assistant	5
Summer Camp Tutors	5
Camp Information	6
Camp Schedule & Ratios	6
Emergency Contacts	6
Attendance Communication	6
Feeling Unwell	6
Pick Up and Drop Off	7
Medication	7
Happy Campers!	8
Expectations of Conduct	8
In Case of Emergency	8
Camp Essentials Checklist	9
Applying Sunscreen	9
Eating a Healthy Lunch Makes a Happy Bunch	9
Food Allergies	10
E-bulletin for Parents and Guardians	10
Online Booking	10

Excellence is what we are!

Stimulating and creative academic activities, in our opinion, give your child the chance to grow and develop into a high level scholar in a fun and enjoyable way. We integrate Tutor Scholar's 5 Core Strategies of Student Success into all program designs to guarantee the highest caliber of instruction. Three Best Rated® thoroughly evaluated Tutor Scholar based on their rigorous 50-Point Inspection to recognize us as a leader in providing consistent high-quality service. We are dedicated to offering child-focused initiatives that are based on the fundamentals of strong academic growth in children.



Tutor Scholar's 5 Core Strategies for Student Success

1. Our tutors administer our Tutor Scholar Student Report Program to prepare student reports in order to track students progress, which we report to parents.
2. Our tutors administer our Tutor Scholar Mentor Program to also mentor students as they tutor, to provide encouragement and instill confidence.
3. Our tutors administer tests to students prior to writing their actual test, to help increase their chances of scoring well.
4. Our tutors administer our Tutor Scholar Test Taking Strategy Program to continually develop students' abilities, to effectively complete a quiz or test in a time-efficient and increased-mark-optimization manner.
5. Our tutors can provide an assessment to evaluate a student's grade level to determine key areas that require attention. Our tutors use this evaluation to adjust their tutoring style and to focus on the key areas for individual student development.



Camp Crew

Administrative Assistant

The Administrative Assistants are in charge of overseeing all staff and responding to any queries or worries that parents might have. Please get in touch with the Administrative Assistants in charge of the summer camp if you have any questions or recommendations about any part of our summertime offerings.

At our tutoring centre, kindly take a moment to meet the Administrative Assistants. When camp is in session, Administrative Assistants are available via their mobile phones or by email at admin@thetutorscholar.com. Your parent e-bulletin has their phone numbers listed. In addition, don't hesitate to get in touch with the Summer Camp Leader, who oversees all summer activities.

Summer Camp Tutors

Making sure that every child has a constructive camp experience is contingent upon having supportive Summer Camp Tutors. You can feel secure in the knowledge that every employee undergoes a rigorous screening procedure that includes an interview, criminal background checks, and reference checks. All of our Summer Camp Tutors have received training in Tutor Scholar's 5 Core Strategies of Student Success.



Camp Information

Camp Schedule & Ratios

Morning Camp (9am - 12 pm) – 1 tutor : 6 students

Afternoon Camp (1pm - 4pm) – 1 tutor : 6 students

Full Day Camp (9am - 4pm) – 1 tutor : 6 students

All camps include taking students to Field Park in Milton, ON which is a 7 minute walk from our tutoring centre at 9125 Derry Road, Milton, ON. Volunteers will also be on site to assist with Summer Camp ratios.

Emergency Contacts

We kindly request that every camper has two emergency contacts. Every participant must have an emergency contact in case the primary contact is unavailable. Please make sure the emergency contact information is complete and distinct from the primary contact information.

Attendance Communication

For all camps, please give us a call by 8:30 am at 647-888-0877, to notify us if your child won't be participating due to illness or for any other reason. In the event that your child cannot go to camp, please let us know. If at all possible, please call us or send us an email to admin@thetutorscholar.com so that we can prepare appropriately and let their tutor know not to anticipate them.

Feeling Unwell

A participant must be picked up within an hour of the parent or caregiver being notified if they start to feel sick or exhibit symptoms. If any participants are ill, we respectfully ask them not to attend camp until they are feeling better.



Pick Up and Drop Off

When a parent or guardian picks up a camper, they must present a picture ID. Staff can make sure that campers are only sent into the custody of their parent or guardian, or into the care of someone else chosen by them, thanks to photo IDs. If your child is unable to attend camp, kindly let the Administrative Assistants or Summer Camp Leader know ahead of time. If an expected participant does not show up, we will check-up with a phone call. When signing up on our website and before Summer Camp begins, please make sure your Tutor Scholar account contains the correct contact information. Please make sure that all information is current and that everyone identified as a chaperon is conscious of this necessity. Every day, children must be signed in and out by their authorized chaperon. Older children may sign themselves in and out of the camp with your consent.

Medication

In order for medication to be administered, we will only accept doctor-prescribed drugs. Our website has the Medication Authorization and Administration Form available for download. A completed Medication Authorization and Administration Form is required if your child needs medication during the camp. The name of the child, dosage requirement and administration directions must be clearly indicated on the original medication container. Every prescription must be signed by the parent or legal guardian authorizing the summer camp staff to administer the medication. At the end of the day or week, if requested, the medication will be signed back into the custody of a parent or guardian and kept secure. Medication, such as asthma puffers and epipens, will be transported by the Summer Camp Tutor or, if specified by the parent or legal guardian on the Medication Authorization and Administration Form, by the camper. Although they won't give out medication, staff will watch over participants who can give it to themselves. Staff will help if the participant's condition becomes life-threatening and they are unable to give themselves medication, such as an epipen or asthma inhalers.



Happy Campers!

Expectations of Conduct

At Tutor Scholar, we promote a fun and engaging environment for students to learn. We believe that maintaining a positive space for students is what contributes to the joy of camp. We expect our summer campers to conduct themselves in ways that encourage positive experiences. If a child conducts themselves in manners that are not conducive to our positive standard of politeness, equality and obedience, their parent or guardian will be notified. We ask that the parent or guardian discipline the child to correct the behaviour. A child may be removed from the program if misconduct continues and no refund will be issued.



In Case of Emergency

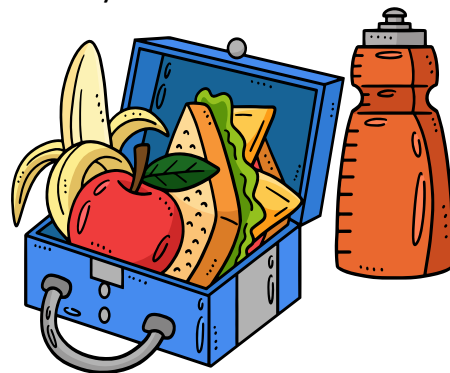
We make safety a priority at Tutor Scholar. All activities will be supervised by our Summer Crew and be conducted in a safe manner. We have a First Aid kit in our tutoring centre and it will be carried to the park for outdoor play. If a child gets a minor cut or scrape, our staff will clean the area and administer an adhesive bandage. In the highly unlikely event of an ambulance being required to carry your child to the hospital, one of our crew members will travel with them and you will be contacted promptly.



Camp Essentials Checklist

The following is a list of items that are required for camp on a daily basis:

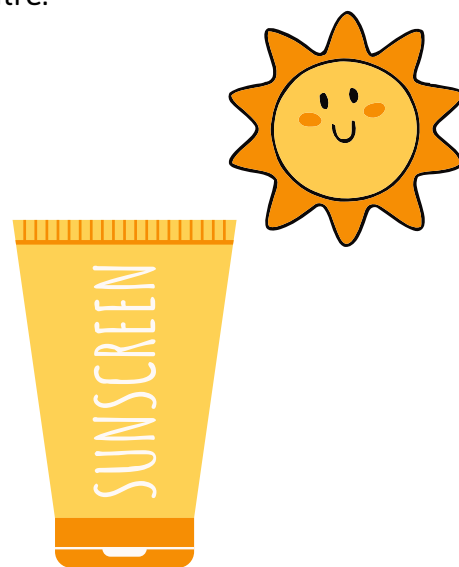
- Sunscreen and hat
- Boots (on wet days)
- Running shoes and an extra pair
- Water bottle filled with water
- Healthy lunch and beverages
- Snacks



Please ensure that your child's name is labelled on all items. On hot days, please apply sunscreen on your child before your arrival at the centre.

Applying Sunscreen

At least 30 minutes before arriving at camp, please apply sunscreen on your child to protect them from ultra-violet (UV) rays. For older children, please see to it that your child can apply their own sunscreen. If your child needs help with applying sunscreen, our Summer Camp Crew will assist them. We will re-apply sunscreen after one and a half hours of your child's arrival if we are going outside again, so please bring sunscreen. Also, please make sure your child has a hat to further protect them.



Eating a Healthy Lunch Makes a Happy Bunch

We encourage you to pack a filled water bottle and healthy lunch for your child which contains a good daily nutritional value. Please ensure that your child also has adequate beverages and snacks for the length of the camp. In order to keep your child's food at an optimal temperature, we suggest packing an ice pack in your child's lunch bag.

Food Allergies

At Tutor Scholar, we operate a nut-free Summer Camp Program. No nuts of any kind or foods containing nut by-products are permitted in the tutoring centre.

Please do not pack nuts of any kind in your child's lunch including peanut butter, tree nuts, nut butters, nut containing granola bars etc.



E-bulletin for Parents and Guardians

A weekly e-bulletin will be emailed to you summarizing the activities planned for the week of camp. Please have a look at all the fun, stimulating and creative activities we have scheduled for your child. You can also share this information with your child to pique their interest in learning! We look forward to a positive and upbuilding camp experience!

Online Booking

Please visit our website to see our [Plans & Pricing](#) for our Summer Camps. We have a limited number of spots for the camps so we strongly encourage you to [Book Online](#) before the camps fill up. We are also available by phone at 647-888-0877 and by email at admin@thetutorscholar.com.